Compliance Officer
Washington DC

Background / General description
The International Finance Corporation (IFC or the Corporation), the private sector arm of the World Bank Group, is an international financial institution owned by 179 member countries. It is a global investor and advisor committed to promoting private sector development in its developing member countries through emerging market debt or equity investments that are economically beneficial, financially and commercially sound, and environmentally and socially sustainable. IFC is headquartered in Washington, D.C.

IFC’s Compliance and Conflicts Office is a unit within IFC’s Legal Department. The Head of the Office reports directly to the Vice President and General Counsel. The Compliance and Conflicts Office is responsible for IFC’s compliance policies, including with respect to confidentiality, information barriers, personal investment and conflict management.

IFC’s Legal Department delivers legal services to the Corporation and its clients, using in-house legal staff as well as outside law firms to advise on structuring or investments and to negotiate and document individual transactions. The Department also provides legal advice on a variety of corporate and policy matters, including to IFC’s Board of Directors and its senior management.

Duties and Accountabilities
Specific responsibilities include, but are not limited to the following:

- Provide general support to the Head of the Compliance and Conflicts Office;
- Review and revise, if needed, IFC’s existing securities compliance policies in respect of the use of information and information barriers;
- Assist in developing policies and monitoring systems regarding staff personal trading;
- Provide advice to staff on the Corporation’s securities compliance policies and systems; and
- Provide support to the Corporation’s business conflicts function.

Selection Criteria
- Broad experience in securities compliance work. The candidate should have no less than 8-10 years of applicable experience at a regulated financial institution (including a broker-dealer) in the US or another OECD country. The candidate would ideally have experience dealing with information barriers/security wall processes and broad familiarity with automated systems for monitoring proprietary and staff investment activities.
- A plus if the candidate had some experience with “know your customer”, anti-money laundering and anti corruption policies and procedures.
- Professional integrity and sound judgment in handling confidential information.
- Able to work in a fast-pace environment with quick turnaround expectations.
- Excellent interpersonal skills, proven ability to work effectively as a team member with clients and colleagues.
- Ability to assess risk in a practical and responsible manner.
- Ability to work independently.
- A plus if candidate has managerial experience.
- Fluency in English. Proficiency in other languages is a plus.